

Dear Parents

Reflecting on our practice, we would like to **stress** the importance of informing us of any illness or serious incident, that would possibly affecting your child, including hospitalisation; GP visits and any medication your child is taking or has taken outside of pre-school hours, (including Calpol), since your child's last attendance.

It is vital that staff are made aware of this, so we have the correct background information, should your child be taken ill whilst in our care, or if their behaviour changes, which may need to be passed on to relevant professionals, or taken into consideration when supporting your child.

The failure to share this information could alter our actions in an emergency, and change the way we deal with situations, and ultimately care for your child appropriately.

Many Thanks

Ruth Vaughan

Setting Manager